

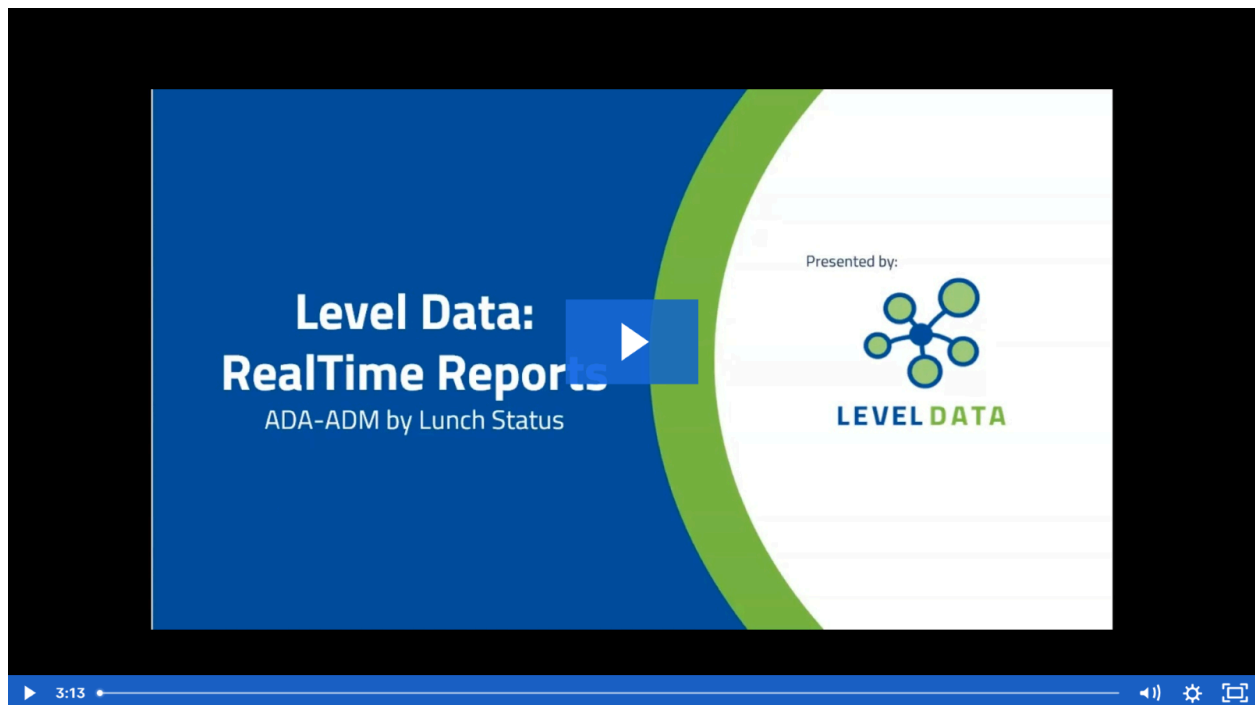
How to Calculate ADA/ADM by Lunch Status in PowerSchool

In many ways, attendance reporting has become a complicated and time-consuming process. It's no longer as simple as just marking students as absent or tardy and adding them up.

Attendance reporting now requires schools to not only show attendance totals for students but also to be broken down into a multitude of various categories. One such area includes defining the attendance data based on the student's lunch status.

Even though both pieces of data are stored in PowerSchool, getting to that data is not always so simple. And in many cases, the data is tied to funding dollars so accessing the data quickly and displaying it in an easy-to-read format is key.

With the use of RealTime Reports ADA/ADM by Lunch Status Report, this information is now just a few clicks away.



How to run the report:

To access this report, you need to decide to run this from the District office or at an individual school level. Once the choices have been made, click on the RealTime Reports link from the Level Data app section of the start page.

From the report dashboard, click on the link of the ADA/ADM by Lunch Status Report. Using the prefilter, set the date range for which you need to search.

Next, select from the drop list the grade level or levels you wish to include in the report. Once all the selections have been made, click run.

Running from an individual school:

When run from an individual school, the report loads with a breakdown of the tenets data summarized within the table.

The report will include a separate row for each grade level as well as the overall school enrollment.

And that is broken down further for each lunch status by both ADA and ADM values.

Finally, the report includes totals for ADA and ADM and overall attendance percentage.

Running from the district office:

When run from the district office, just like when run from an individual school level, the report loads with a breakdown of the tenets data summarized within the table.

However, the report will now include data from all schools and all grades within those schools. The report will list schools alphabetically and then in grade order and includes a breakdown for each lunch status value by both ADA and ADM. Finally, the report includes totals for ADA and ADM and attendance percentages.

Using the filters from the left, you can easily filter to a specific group of schools or a specific group of grade levels. If needed the table can be sorted by clicking any of the table headers. In addition, you can expand the report to display up to a hundred rows at a time.

Once you've filtered to your desired selection, you can use the export button to automatically export the results to a CSV file.

No need to know field names, table names, or complicated dot tags.

Getting to your data has never been easier!